

ONE LiveWell EXPERIENCE EVERYWHERE—FROM APP TO LAPTOP

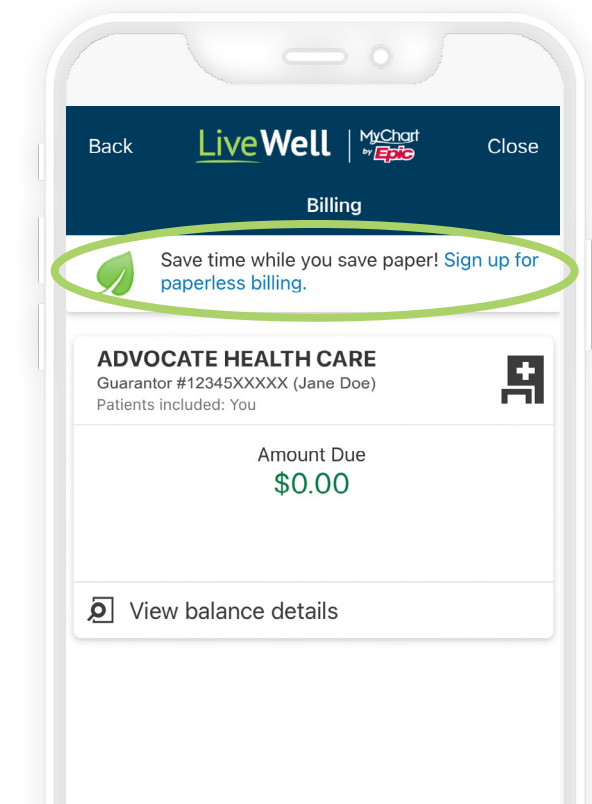
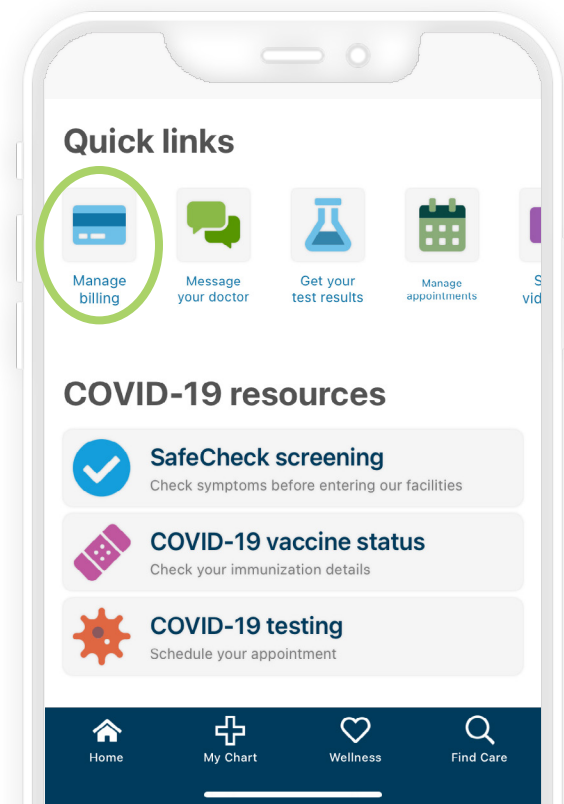
How to use paperless billing in the LiveWell app

Learn how to sign up and opt out of paperless billing.

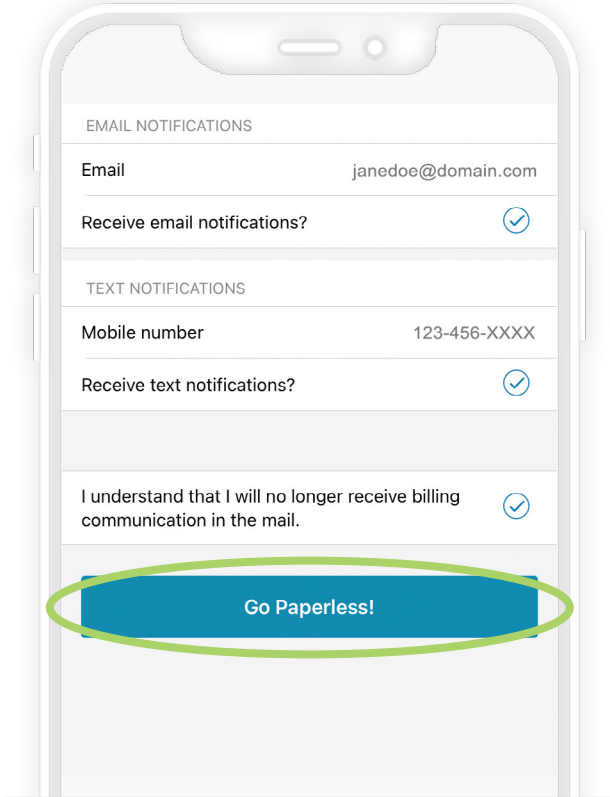
How to sign up for paperless billing

1 Log into **LiveWell** and from the Quick Links section, tap **Manage Billing**.

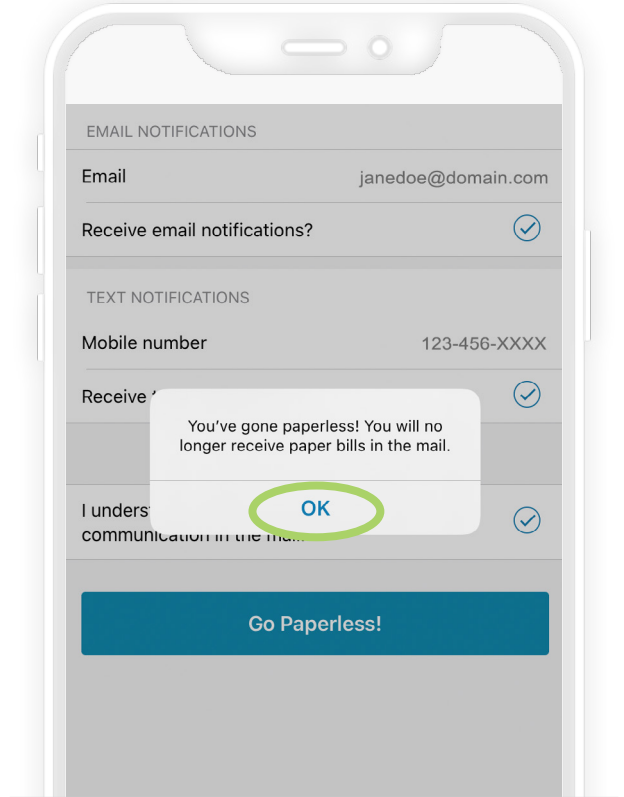
2 Tap the **paperless billing signup** tile as indicated by the green leaf icon. The tile reads, “Save time while you save paper! Sign up for paperless billing.”



- 3 Select your preferred method of receiving billing statement notifications and that you understand you'll no longer receive statements in the mail, then tap **Go Paperless!**



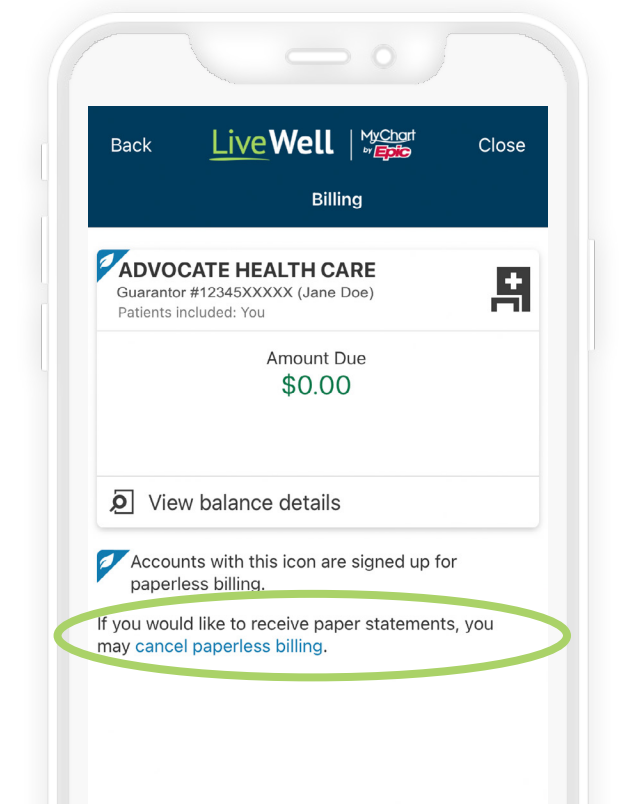
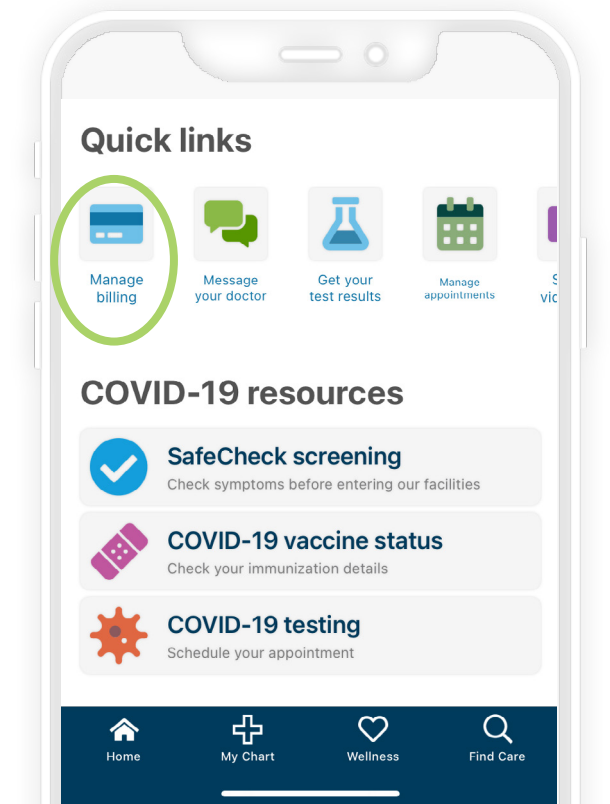
- 4 We'll confirm you're signed up for paperless billing. Tap **OK** to be taken back to the Billing Summary page.



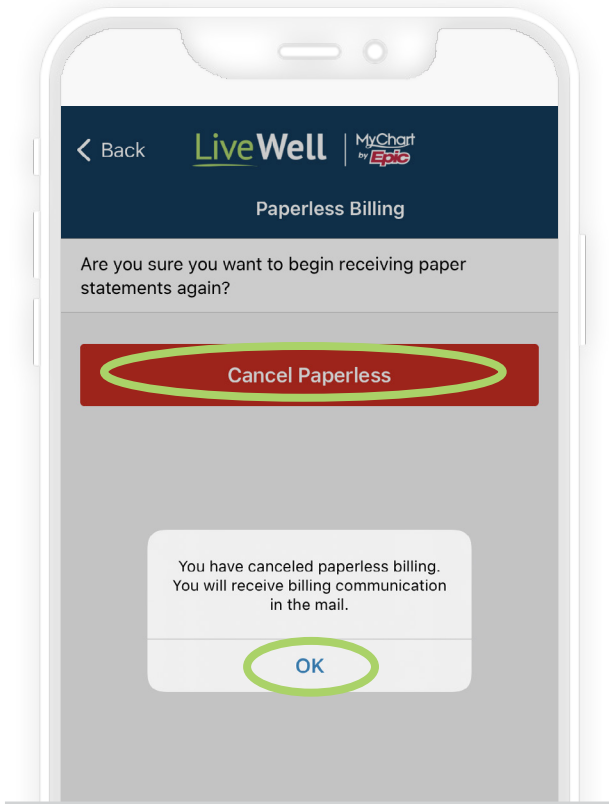
How to opt out of paperless billing

1 Log into **LiveWell** and from the Quick Links section, tap **Manage Billing**.

2 On the Billing Summary page, tap **cancel paperless billing** in the note at the bottom of the screen. The note reads, “If you would like to receive paper statements, you may **cancel paperless billing**.”



- 3 Tap **Cancel Paperless** and we'll confirm you've opted out of paperless billing and will begin to receive paper billing statements in the mail. Tap **OK** to be taken back to the Billing Summary page.



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